



# Leeds Pride Market Stalls

## Guidance Notes and Terms & Conditions

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*Please do not send payment until you have received confirmation of your stall.*

### Market area opening hours:

Sunday 19th July 2026

12pm until 10pm

### Set up time and vehicle access:

Set up on the day can begin from 8.30am and must be completed no later than 10.30am.

**Arrivals after 10am will not be accepted.**

**Please contact us if you need vehicle access.**

The market area is subject to a road closure from 6am on the day, as such there is limited vehicle access for setting up. **Please note only 1 vehicle permit per market stall will be given.** Vehicles without a permit won't be allowed onto the site. A permit will allow you to unload only and the area must be vacated as soon as possible, no later than 10.30am.

A vehicle pass does not allow parking in the area. The nearest parking to the event is Trinity Leeds Car Park, Swinegate, Leeds LS1 4AG.

### Market Stall/Pitch details:

All stall holders will be allocated a 2.5 x 1.5m covered stall which includes a table. **Applicants are responsible for providing their own infrastructure within their designated pitch areas. Please refer to the application form for details on the available pitch sizes.**

Please bring along your own chairs. The location of your stall will be allocated to you. We are unable to accept individual requests for specific locations.

- No generators or cooking equipment of any kind will be allowed in the market stall area.
- No electricity is supplied to the market stall area or to individual stalls.

### Payment terms-

**Kindly ensure that all invoices are paid within 30 days of the issue date. Late application invoices must be settled by Tuesday 30th June 2026.**



### Public Liability Insurance:

Your Public Liability Insurance must provide a minimum of £5,000,000 and cover events i.e. away from your own premises.

We will require a copy of your Public Liability Insurance certificate. A request form for you to upload your documents to will be sent out to you, if your application is successful. Please make sure that your insurance covers the date of Leeds Pride 2025 – Sunday 20th July 2025. Your application will not be processed without this document.

**Please make sure you have a copy of this certificate with you on the day for inspection, if required.**

### Food Hygiene:

If you are intending to sell food from your stall, we will need a copy of your food hygiene certificate. A request form for you to upload your documents to will be sent out to you, if your application is successful.

**Please make sure you have a copy of this certificate with you on the day for inspection, if required.**

### Security:

We will have our own security and stewards on site throughout the day. However, we cannot guarantee the safety of any goods left unattended on your stall. Any items you do leave will be at your own risk. We cannot be held responsible for any theft or damage that may occur to any article or equipment within the Leeds Pride site.

### Collections and petitions:

Stall holders are not permitted to collect funds for their own or any other organisation whilst on site. Petitions and distributed materials may be checked for appropriateness.

### Promotional material:

Please consider the sustainability and environmental impacts of your promotional materials and please help us to reduce excessive litter by keeping these to a minimum.

### Prohibited items

We cannot allow, under any circumstances, the following to be sold-

- Knives or anything that could be construed as a weapon or a replica weapon
- Any illegal or controlled substances
- Alcohol, cigarettes or tobacco products of any description
- Illegal copies of records, CDs, videos or tape recordings
- Lit candles, torches, flares, wands or any item that may constitute a fire hazard or cause injury
- Cooking equipment

**Any stall holder found to be selling these items will be removed from the site and no refund will be given.**